

White Pigeon Library Board Meeting Minutes

June 22, 2026

Call to order:

Board President Pam Shenk called the meeting to order at 5:30 p.m. Present were board members Pam Shenk, Heidi Needham, Margaret Raul, Gloria Weinberg, and Jan McDowell. Library Director Perri Saunders and Assistant Director Lisa Hofmeister were also present. Lynne Kasey was absent.

Approval of Agenda:

Gloria moved to approve the agenda. Margaret seconded the motion. The motion carried.

Approval of last meeting's minutes:

Margaret moved to approve the last meetings minutes and Pam seconded. The motion carried.

Vote to approve pre-paid bills and bills to be paid:

Heidi moved to approve the pre-paid bills and bills to be paid. Gloria seconded the motion. Pam called for a roll call vote. The motion carried unanimously.

Treasurer's report:

Perri presented the treasurer's report.

Perri noted the total for Liabilities and Equity of \$667,864.91.

Flagstar CD1 Matures 01/21/27 Bookmobile support \$19,807.09

Flagstar CD2 Matures 05/11/2027 \$12,209.30

Pam motioned and Jan seconded. The motion carried unanimously.

Director's report: Perri presented the Director's report. She noted that we had good numbers for the month and that all programs were well attended this month. Gloria motioned and Heidi seconded to accept the directors report.

The motion carried unanimously.

Policy discussion:

Board members should look over the Library Clerk job description and wording for paid time off in the personnel policy. These policies will be discussed at the August meeting.

Old Business:

104 Project:

Pavilion is in the works –installation has started.

Electrical can be finished after pavilion installation is complete.

The fence order has been placed and we are waiting for Deckorators to manufacture it.

Benches in and waiting to be installed.

Irrigation lines have been run, grass seed is down
Zoning permit is not needed for the pump house.
Goal to have everything completed by July 1.

Summer Reading Program – Unearth a Story – June 1 – July 25th. 112 kids signed up!
Father's Day Store – June 20th @ 11a.m. To 12:30 p.m. 48 attended
Summertime Tunes - Wednesday nights at 6-8p.m.

July 1- Whistle Pigs
July 8- Tony Fields & Doug Decker
July 15- Kyle Joe and Friends
July 22- The Bulldogs
Cost: \$4,350

New Business:

Library closed June 13th due to power outage. Employees were paid for their scheduled hours per policy.

Library closed July 3rd and 4th as per policy. Staff is paid for regular hours on Friday.

Bella's last day is June 30th.

A staff member's wage is being garnished. Bookkeeper is helping with the process.

Time clock app is being researched. Implementation by August 1st.

Free faxing begins July 1st

Lisa and Perri to attend the ARSL Conference on September 16th-19th in Montgomery, Alabama.

Stipend funds will be applied for to offset cost.

Operation Backpack – Beyond backpacks. Taking donations of underwear, jogger pants, etc.

Approval of Budget

Budget amendments 2025-2026. Approved as presented.

2026-2027 Budget appropriations. Approved as presented.

Earmarking of funds. Approved as presented.

Heidi moved to approve the budget amendments, budget appropriations and earmarking and of CDs. Pam seconded. The motion carried unanimously.

Additional Topics:

Adjournment: 6:55 p.m.

The next Library Board meeting is **Monday, July 27, 2026, at 5:30**. This meeting will be held in person unless otherwise advised by executive order.

Respectfully submitted,

Janet McDowell