

White Pigeon Library Board Meeting Minutes
August 24, 2026

Call to order:

Board President Pam Shenk called the meeting to order at 5:35 p.m. Present were board members Pam Shenk, Heidi Needham, Margaret Raul, Gloria Weinberg, Lynne Kasey and Jan McDowell. Library Director Perri Saunders and Assistant Director Lisa Hofmeister were also present.

Approval of Agenda:

Gloria moved to approve the agenda. Margaret seconded the motion. The motion carried.

Approval of last meeting's minutes:

Heidi moved to approve the last meetings minutes and Margaret seconded. The motion carried.

Vote to approve pre-paid bills and bills to be paid:

Margaret moved to approve the pre-paid bills and bills to be paid. Pam seconded the motion. Pam called for a roll call vote. The motion carried unanimously.

Treasurer's report: Perri presented the treasurer's report.

Perri noted the total for Liabilities and Assets of \$648,478.76

Flagstar CD1 Matures 01/21/27 Bookmobile support \$19,807.09

Flagstar CD2 Matures 05/11/2027 \$12,287.52.

Flagstar CD3 Matures 8/19/26 (104 Project) \$50,665.29 Perri will cash in for use in the 104 Project.

Bills are slow to come in for the 104 Project, but hopefully will be received in the coming month. Perri noted that penal fines were received.

Pam motioned and Heidi seconded to accept the Treasurer's report as presented. The motion carried unanimously.

Director's report: Perri presented the Director's report. She noted that circulation numbers were increased by 500 over last summer. Mahjong Monday is very well attended and they have a lot of fun.

Jan motioned and Gloria seconded to accept the director's report. The motion carried unanimously.

Policy discussion: none

Vacation and Bereavement Policy wording and Library Clerk position changes were discussed and approved as presented.

Old Business:

104 Project:

Pavilion will be completed very soon. The ceiling was damaged in transit.

\$5,000 Corteva grant will nearly cover the cost of the gardens.

Budget analysis discussion determined that the 104 CD should be used to pay incoming bills for the 104 Project

Beyond backpacks: Perri felt the collection of supplies went well.

Dick Magee presented Lew Wallace: Before Ben Hur on August 11th @7:00pm. 32 attended
Dick expressed interest in doing another presentation.

Library will be closed for In-service training- Tuesday Sept. 29th Adaptive Umbrella Training
Training for staff to learn to relate and communicate with patrons on the spectrum.

New Business:

New computer chairs- have arrived. Woodlands grant money will be used to pay for these much-needed chairs.

New Staff Member-Makenna Arellano

GSRP Open House-OVIE will be at High School August 26th 4-7pm greeting pre-school parents.

September is Library Card Sign up month. Area businesses are joining in giving discounts when patrons show their library card.

Free card replacement month- September

Used book sale – September 16 to 19th \$5.00 per bag.

Guinea Pigs 101 with Erica – September 30th at 5 p.m.

OVIE – will go to the fair! September 21st at 12:00- 3:00 Kids tent area.

Curious Minds Homeschool Group -4th Wednesday at 1:00-2:30 patron Megan Cornell will organize the events.

Project Connect – OVIE at the fairgrounds 10:00 a.m. to 1:00 p.m. Perri and Lisa will attend.

Family Fun Night – October 21st. At 6:30 to 8 p.m. Family fun inside and out with Scooby Doo theme, games, Hotdogs, and OVIE.

Financial documentation – Lisa and Perri are working through the financial documents to prepare for the November 2nd audit.

Additional Topics:

Adjournment: 6:35 p.m.

The next Library Board meeting is **Monday, September 28, 2026, at 5:30.** This meeting will be held in person unless otherwise advised by executive order.

Respectfully submitted,

Janet McDowell