White Pigeon Library Board Meeting Minutes
September 28, 2026

Call to order:
Board President Pam Shenk, called the meeting to order at 5:35 p.m. Present were board members Pam Shenk, Heidi Needham, Margaret Raul, Lynne Kasey and Jan McDowell. Library Director Perri Saunders and Assistant Director Lisa Hofmeister were also present. Gloria Weinberg was absent. Guest Bobbi Scott.

Approval of Agenda:
Margaret moved to approve the agenda. Pam seconded the motion. The motion carried.

Approval of last meeting's minutes:
Pam moved to approve the last meetings minutes and Margaret seconded. The motion carried.

Vote to approve pre-paid bills and bills to be paid:
Heidi moved to approve the pre-paid bills and bills to be paid. Margaret seconded the motion. Pam called for a roll call vote. The motion carried unanimously.

Treasurer's report: Perri presented the treasurer's report.
Perri noted the total for Liabilities and Assets of $610,879.95. The township has requested that the library pay rent for the use of the garage where OVIE is stored.

Pam motioned and Lynn seconded to accept the Treasurer's report as presented. The motion carried unanimously.

Director's report: Perri presented the Director's report. She noted that circulation numbers were very good! Mahjong will still continue this fall. Suzi Puckett has a replacement leading the class. Programs were well attended this month.
Jan motioned and Margaret seconded to accept the directors report.
The motion carried unanimously.

Policy discussion: XVI. Dorothy Lee Room Usage
Updates to the document were discussed and updated. The cost usage will now be $50.00 per meeting/3hrs usage. Fee due at the time of reservation and is not refundable.

Old Business

104 Project:
Pavilion will be completed.
$5,000 Cortiva grant will nearly cover the cost of the gardens.
Perri has asked Byler Electric to give quote for dusk to dawn lighting.
Budget analysis discussion determined that the 104 CD should be used to pay incoming bills for the 104 project

Library will be closed for In-service training- Tuesday Sept. 29th Adaptive Umbrella Training for staff to learn to relate and communicate with patrons on the spectrum.
Guinea Pigs 101 with Erica – Sept. 30th
September is Library Card Sign up month. Area businesses are joining in giving discounts when patrons show their library card.
Free card replacements in September
Used book sale – September 16th to 19th $5.00 per bag.

New Business:

Skylight repair- Repair by Borntrager Roofing of Goshen. Minimal repair. Have not received a bill yet.
Curious Minds Homeschool Group - 4th Wednesday at 1:00-2:30. Patron Megan Cornell will organize the events.
Project Connect – OVIE at the fairgrounds 10:00 a.m. to 1:00 p.m. Perri and Lisa will attend.
Family Fun Night – October 21st. At 6:30 to 8 p.m. Family fun inside and out with Scooby Doo theme, games, Hotdogs, and Ovie.
Financial documentation – Lisa and Perri are working through the financial documents to prepare for the November 2nd audit.
County Library Director's Meeting- White Pigeon Library will host and cover the cost of lunch. Oct. 26th at 11:00 a.m.
Writers' Group – starting in November and led by Erica.
Friends Christmas Raffle drawing will be held December 3, 2026 @ 1:00. Tickets are 6 for $5.00 or $1.00 each. Looking for additional prizes.
Trunk-or-Treat - Seth will have OVIE out for Trunk or Treat in the township parking lot on October 31st at 3:30 to 5 p.m.

Additional Topics:

Adjournment: 6:23 p.m.

The next Library Board meeting is **Monday, October 26, 2026, at 5:30.** This meeting will be held in person unless otherwise advised by executive order.

Respectfully submitted,

Janet McDowell